



Fixed Bid Process

What is:

Fixed Bid

Here we agree to provide specific software services (requirement specification, design, development, QA), that your project needs for a specified price or price range. There is a start and end date of the project and we have well defined requirements and technologies, which can't vary during the time of the project.

Step 1

Step 1: **Understanding your project**

Step 2

Step 2: **Proposal**

Step 3

Step 3: **Execution**



Step 1

Understanding your project

- We need to define project scope and overall outcomes - what is the goal of your website/ app/ software
- We should know who the user of this product/ service will be
- We should define what are the required functions for the website/ app/ software to work as you expect
- It's good to know the intended development in the next 12 months (maintenance, content, further expansion, etc.) to fit your needs and choose all the right technologies
- For the purpose of having better idea of your project, you can send us functional/ technical specification (if you have one). Otherwise we can create one for you.
- You can suggest similar websites/ apps/ software and explain which functions, designs, sections and styles you like best
- We will review all the available information about the project and have a meeting together to clarify details, get your feedback and check if we have the right understanding of it



Step 2

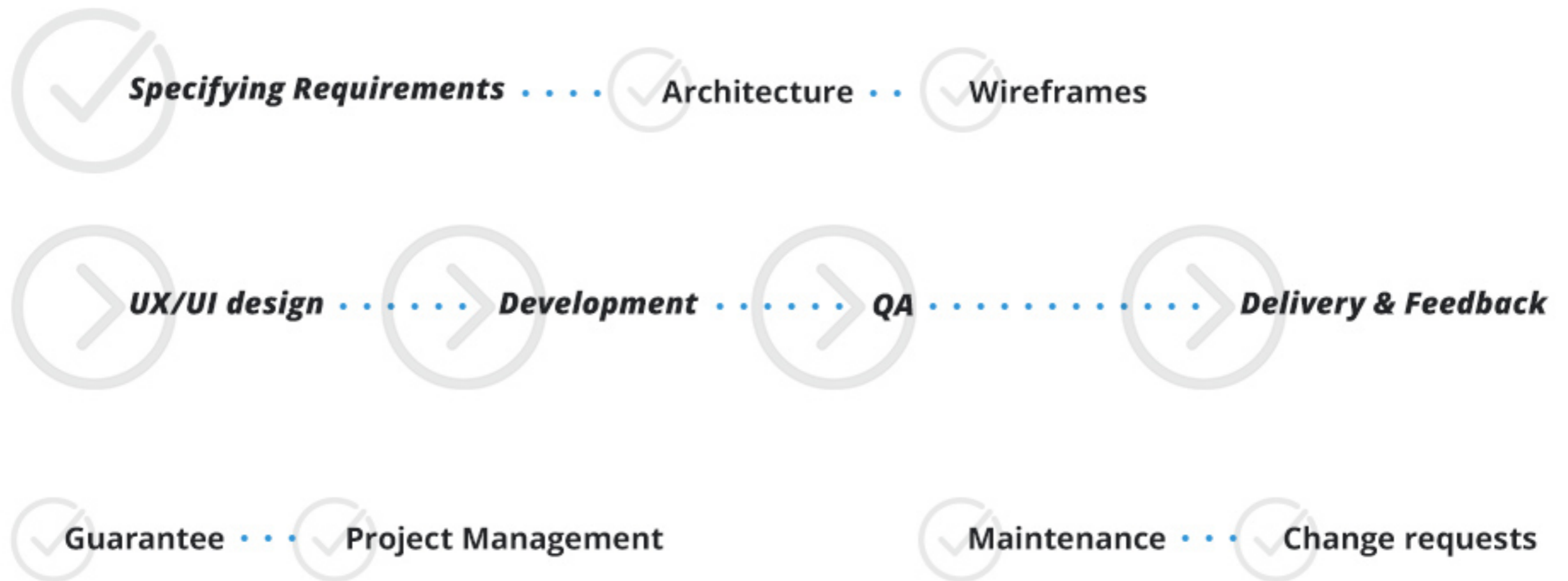
Proposal

- After reviewing the available information, we suggest the best possible solution for the problem that needs to be solved
- You will receive a rough offer from us in the range between X and 2X. This is the maximum precision without a technical description and wireframes/ design
- If we agree on this offer, then we require a 30% advance payment of the average price to prepare the technical description, wireframes and architecture
- After these have been approved from you, we can send you a precise offer for the implementation with a range of +/- 10%.
- At this stage you can jump off and request offers from other providers and if you wish to – continue the development with them
- If you agree on the conditions – we would be glad to implement the project for you and also develop it further or offer maintenance



Step 3

Execution





UX/UI Design

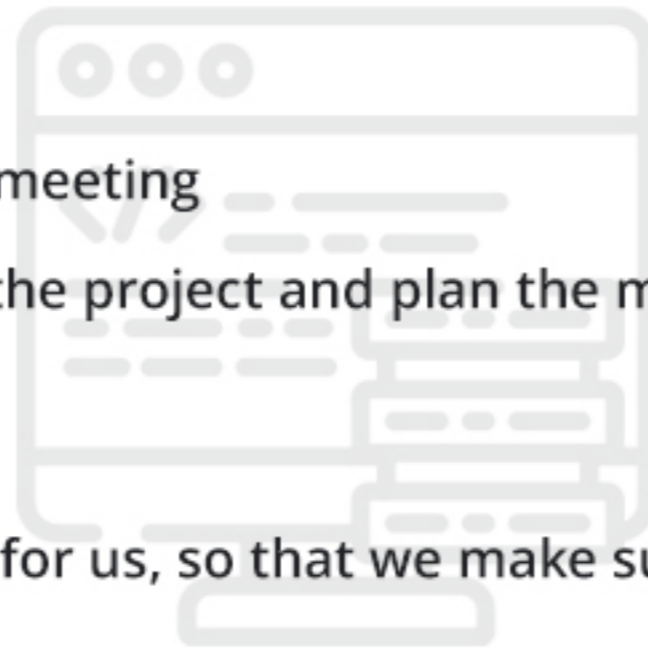
- Designs could be provided by you or created by our inspired designers



Development

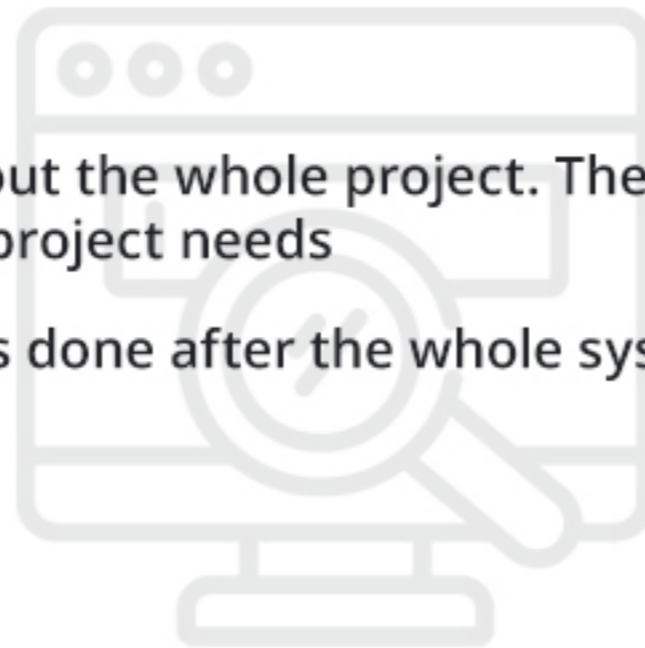
Development

- The project starts with a kickoff meeting
- We make a detailed planning of the project and plan the major milestones such as demo deliveries
- We have demo presentations
- Your feedback is very important for us, so that we make sure your expectations are met



QA

- We provide ongoing QA throughout the whole project. There are different QA methodologies that are executed, based on the project needs
- The final delivery of the project is done after the whole system has been tested



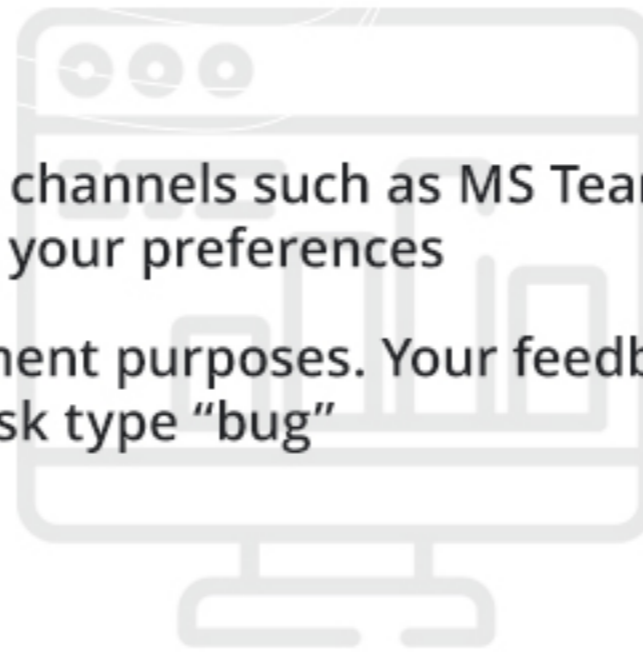
Delivery & Feedback

- There are two rounds of feedback – after the scope delivery you give us your comments; then, after resolving the problems you will have, there is a second round of feedback
- After the second round of feedback is resolved, the project is considered to be delivered
- Here at Infoeven, we resolve bugs, presented in the feedback rounds within a week of receiving the feedback. In case of major issues, the needed timeframe for resolving bugs is estimated and communicated to you
- We recommend demo/final delivery presentation meetings

Project Management

Project Management

- We use different communication channels such as MS Teams/Slack/Skype/Appear.in throughout the project based on your preferences
- We use JIRA for project management purposes. Your feedback, related to the feedback rounds, should be logged in JIRA using task type "bug"



Change requests

- Since this is a fixed bid project, it is not recommended that any new functionalities are included during the development. In case such are requested during the development of the scope, they should be estimated additionally
- In case the Change Requests are included in the already started scope, we need to make sure to update the planning accordingly
- The delivery of Change Requests is planned, considering your prioritization